

**YEDİTEPE UNIVERSITY**  
**PROCEDURES AND PRINCIPLES FOR PEDAGOGICAL FORMATION TRAINING**  
**COURSES TAKEN DURING ACADEMIC STUDIES**

**Article 1-** As per the decision of the Higher Education General Assembly dated 29.12.2022, under the Ministry of National Education Board of Education and Discipline's (TTKB) decision No.9 dated 20 February 2014, 'Teaching Fields, Appointment and Instruction Principles,' our undergraduate students studying in the specified fields may take pedagogical formation courses during their studies upon their request.

**Article 2-** The procedures for pedagogical formation courses (Annex-1), including implementation examination, practice, etc., will be conducted in accordance with the provisions outlined in the Yeditepe University Associate and Undergraduate Education-Teaching and Examination Regulations. All decisions pertaining to this matter will be formally communicated in writing to the respective faculties.

**Article 3-** The pedagogical formation training consists of 40 ECTS. For programs with a 4-year undergraduate education eligible for formation training, elective courses can be taken from other departments, or free electives will be offered as elective courses for all programs eligible for formation training, and students will be able to take these courses instead of their departmental elective courses. In this context, graduation may have 240 ECTS or more, but the total ECTS must be under 300.

No additional fee will be charged under the pedagogical formation program if the courses taken are within the semester course load of the student's main field. Students with a general grade point average (GPA) of 3.00 or above will not be charged even if the pedagogical formation courses exceed the semester course load. However, for students with a GPA below 3.00, half of the standard course fee determined by Yeditepe University for that academic year will be charged.

**Article 4-** Pedagogical formation courses will be defined as elective courses in the curriculum from the third semester onwards. Students must ensure that these courses do not conflict with the courses of their current program while selecting them.

**Article 5-** All courses taken within the pedagogical formation program and the grades obtained from these courses will be included both in the semester and cumulative GPA for graduation and they will appear on the transcript. Even if the formation program is left unfinished at any stage, the grades obtained from these courses will still be included in the semester and GPA.

**Article 6-** The weekly 8 (eight) -hour practice teaching component of the School Experience (Practicum) course will be conducted in schools within Istanbul affiliated with the Ministry of National Education, which has certified teachers within the students' registered undergraduate field ( Cooperating Practicum School). The university supervisor in practicum course will conduct the weekly 1 (one) -hour theoretical component of this course at our university.

- a) The quota for students eligible to enroll in the Practicum course will be determined based on the number of certified subject teachers in Istanbul's Ministry of National Education- affiliated schools, relevant to each undergraduate program's field. Should not all students from the respective undergraduate program be able to register for the Practicum course in a semester, the course will be made available again in the subsequent term for those who were unable to enroll.
- b) Students who successfully complete all courses in their undergraduate program but fail to take or pass all pedagogical formation courses may still graduate from their respective undergraduate programs upon submitting a formal request.

- c) Full (100%) attendance is mandatory for all students doing their practicum in the cooperating schools . A medical report does not remove the attendance obligation.

**Article 7-** Pedagogical formation, students who;

a) complete all courses successfully both in their undergraduate and pedagogical formation program will have the statement “Has completed pedagogical formation training” written on the back of their diplomas.

b) complete all courses successfully in the undergraduate program but are unable to take or pass all pedagogical formation courses may graduate from their undergraduate program upon their formal request.

c) complete all courses successfully in the undergraduate program but are unable to take or pass all pedagogical formation courses will be allowed to continue their studies within the maximum duration of their education

**Article 8-** Students who select pedagogical formation courses offered in the Student Information System during the relevant course registration period and finalize their course registration are considered to have requested these courses.

**Article 9-** The implementation of pedagogical formation courses to be offered as electives in the relevant term will be subject to the educational principles of Yeditepe University.

**Article 10-** These Procedures and Principles, applicable to the Pedagogical Formation Education to be Taken During Studies, shall come into force on the date of approval by the Senate of Yeditepe University and be applicable for the 2023-2024 Academic Year.

**Article 11-** These Procedures and Principles are executed by the Rector of Yeditepe University.

**Annex-1: Pedagogical Formation Courses**

| COURSE CODE                    | COURSE NAME                            | THEORETICAL | PRACTICAL | COURSE CREDIT | ECTS      |
|--------------------------------|--|-------------|-----------|---------------|-----------|
| <b>Fall Semester Courses</b>   |  |             |           |               |           |
| PDF 301                        | Introduction To Educational Sciences   | 3           | 0         | 3             | 4         |
| PDF 305                        | Instructional Principles and Methods   | 3           | 0         | 3             | 4         |
| PDF 306                        | Educational Psychology                 | 3           | 0         | 3             | 4         |
| PDF 307                        | Assessment and Evaluation in Education | 3           | 0         | 3             | 4         |
| PDF 311                        | Guidance and Special Education         | 3           | 0         | 3             | 4         |
| <b>Spring Semester Courses</b> |  |             |           |               |           |
| PXX 302                        | Special Teaching Methods*              | 3           | 0         | 3             | 4         |
| PDF 304                        | Classroom Management                   | 2           | 0         | 2             | 3         |
| PDF 312                        | Instructional Technologies             | 2           | 0         | 2             | 3         |
| PXX 402                        | Teaching Practice**                    | 1           | 8         | 5             | 10        |
| <b>TOTAL CREDITS</b>           |  |             |           |               | <b>40</b> |

\*The code changes according to the field of study.

\*\* Credit and ECTS information of the Practicum course may vary according to the student's undergraduate field of study.